

# Onsite Workplace Harassment Training

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**Audience:** All employees

**Purpose:** To encourage mutual understanding, sensitivity and respect among employees while limiting the potential for expensive charges of discrimination/harassment. Ultimately, to create a workplace that allows all employees to perform at their best.

This training will cover:

- Employees' right to work in an environment that respects their ability to contribute.
- The responsibility that all employees have in addressing inappropriate behavior by others.
- The responsibility that all employees have regarding their own behavior.
- The responsibilities that supervisors and managers have to lead by example.
- The responsibilities that supervisors and managers have once they become aware of an issue.
- The process, including roles and responsibilities, that are undertaken once a complaint is filed.

The workshop is interactive and encourages questions from employees to add to the overall understanding of harassment.

**Time Required:** 1 – 1.5 hours

**Equipment:** VCR and monitor may be required

**Location:** This training can be held at your company, or at one of Washington Employers classrooms in Seattle or Kent, space permitting.

**Cost:** \$450 per session. When more than one session is held in one day, the fee is \$375 per session.

For more information, please call 206.329.1120 or E-mail [training@wa-emp.com](mailto:training@wa-emp.com).